

April 10, 2023

Greetings from the Stoner Health & Counseling Center!

Please make sure to complete your <u>Health Forms</u>, if you have not already done so. This will need to be completed before you arrive for Check-In in August.

You can access your Health Forms by clicking on the <u>Health Form link</u> on your new student checklist. Residential students will not be able to receive a room key at Check-In until they are complete.

Step by Step Instructions for Health Forms:

- 1. Locate immunization forms (High school record, Doctor's Office, Health Department
- 2. Go to the Patient Portal
- 3. Login using your Net ID (same as HU email without @heidelberg.edu)
- 4. Complete the Health History Form
- 5. Complete Patient Consent Form if 18 years old
- 6. Complete the Parental Consent Form if under 18 years old
- 7. Complete the TB Screening Questionnaire
- 8. Enter the dates for Immunizations
- 9. Upload copy of Immunization Record
- 10. Upload Insurance Card
- 11. Upload COVID-19 Vaccine Card

This checklist item will not be marked complete until after the information is reviewed. If it does not mark complete, you may still be missing one of the items. Please let me know if you have any questions by emailing <u>jbaldoss@heidelberg.edu</u> or Lori Groves at <u>lgroves@heidelberg.edu</u>.

In Berg Pride,

Janelle Baldosser Director of Stoner Health & Counseling Center jbaldoss@heidelberg.edu